

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of April 21, 2016

Members present: Ted Brookman, , Carol Bertrand, Jim Michael, Craig Hohenbrink, William Kelly, Rick Skilliter, Dieter Wireman, Mark Heffner, Tom Berger, W.D. Litsey. Joe Martz, Mark Gierhart, Robert Hutchinson, Beth Seibert Trevor Violet, Clint Roland.

Members absent: Bill Stienbrunner, Jon Dishong, Shawn Campbell, Tim Haniford, Ron Luttrell, , Thomas Mazur, Jed Metzger, Kevin Bruin, Joe Kitchen Diane Bishop Jim Everett, Jeff Ramey, Steve Carr, Steve Mericle.

Guests attending: Judith Bullock LMH, Brandon Fischer ACPH, Becky Hausermen SRMC, Steve Harvey EMA, Anita Stechschulte OEMA, Gene Davis EMA, Bo McComas ARC, Bob Johnson American Trim.

Chairman Robert Hutchinson called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the February 18, 2016 meeting were discussed. A motion was offered by Rick Skilliter and seconded by Jim Michael to approve the minutes as mailed. Motion passed.

The financial report for the period from February 1, 2016 through April 1, 2016 was discussed. A motion was offered by Jim Michaels, seconded by Carol Bertrand to approve the financial report. Motion passed.

SERC Report –Anita Stechschulte of OEMA informed the Committee the SERC has updated the handbook and changes will be released soon.

Emergency Coordinator's Report- Tom Berger reviewed the call for service (CFS) with the group.

Tom updated the group on the May 26th functional exercise. Tom informed the group that American Township has agreed have to the incident in their jurisdiction. Tom will meet with Chief Hadding for a second time April 25th go over injects for the EOC.

Tom informed the group of the an EOC 101 training on May 6th . All members of the LEPC are invited to attend.

Tom informed the group the SERC has ok'd the use of SERC grant funds to support the ReadyAllenCounty.com functional needs registry.

Mark Hefner made a motion to fund the ReadyAllenCounty.com functional needs registry for \$2500 with the understanding the Health District would update the promotional materials and website to include the LEPC and shelter in place and community warning siren information. Seconded by Ted Brookman. Motion Passed.

Tom informed the group a review of the Hazmat response plan needed to be completed. Assist Director Harvey would take the lead in completing the review. Members Craig Hohenbrink, Jim Michael and Chairmen Robert Hutchinson will assist in the review process.

Coordinators Report:

Health Department- Bill Kelly had nothing to report

Training –Hazmat team will be conducting mapping training with the Ohio EPA on May 17th at the Perry Township house.

Citizens Corp: Chief Skilliter reviewed the calls for service for the CISM team. Chief also read letters thanking the CISM team for their support from Shawn High School and Waynesfield Goshen. The Chief also informed the group of a \$500 donation to the CISM team from the Shawnee Powder Puff organization.

For the good of the Order

W.D. Litsey informed the group that the Husky turnaround was coming to a close. The turnaround went extremely well to this point. The community will start to notice flares returning to operation. W.D. thanked local law enforcement and Shawnee FD for their support during the turn around.

Beth Siebert informed the group the Ottawa River Coalition would be conducting a river walk cleanup on Saturday, April 23rd.

Respectfully submitted,

Tom Berger
Acting Secretary