

**ALLEN COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of August 16, 2018**

**Members present:** Carol Bertrand, Catherine Reed, Rick Skilliter, Michael Hensley, Mark Gierhart, Jim Michael. Todd Truesdale, Beth Seibert, Ted Brookman. Rick Sanchez, Steve Harvey, Tom Berger, Clint Roland, Todd Truesdale, Brian Rader, Craig Hohenbrink, Tom Berger

**Members absent:** Steve Carr, Tim Haniford, Kevin Bruin, Jed Metzger, Joe Martz, Mike Kill, Paul Harris, Everett Wehrly, William Kelly, Bruce Black, , Brian Winegardner Trevor Violet, Dieter Wireman, Joe Lafferty, Thomas Mazur,

**Guests Attending:** Brandon Fisher ACPH, Gene Davis EMA, Anita Stechshulte OEMA

Chairman Craig Hohenbrink called the meeting to order at 9:31 a.m. at the Red Cross Chapter House and declared that a quorum was present.

Carol Bertrand moved and Beth Seibert seconded a motion to approve the minutes from the June 21, 2018 meeting as mailed. Motion Passed

Rick Skilliter moved and Todd Truesdale seconded a motion to approve the financial report as presented. Motion Passed.

Anita Stechshulte of OEMA, Emergency Management Specialist, presented an LEPC 101 to members. Topic covered included ORC, Reporting, Finances and Inspections.

**Information/Emergency Coordinator's Report-** Tom Berger reviewed calls for service with group. Travis Fillhart reviewed a CFS at the CSX railyard. Tom informed the group of the LEPC and EMA conference on October 17-18. Tom also reviewed a tabletop exercise with Marathon in Findlay.

**Committee Reports:**

- Training – Chief Todd Truesdale shared there will be an evidence collection for HazMat / WMD September 18-20. The program will identify proper handling of evidence for submittal to the laboratories. Todd asked the Committee to provide funding for meals not exceed \$1000. Motion by Steve Harvey to fund meals not exceed \$1000, second by Beth Siebert. Motion passed  
Rick Skilliter motioned that LEPC provided a one day Hazmat IQ Above the Line Below the training and meal not exceed \$8000. Seconded by Clint Rolland. Motion passed.  
Chief Truesdale also informed the group of the need to conduct a Hazmat Tech Course in the spring.
- Evacuation Shelters – Ms. Reed spoke about t upcoming September 7, 2018 United Way Day of Giving and smoke alarm installation with the West Ohio Foodbank. ARC has

assisted 137 military families with emergency notifications and 49 with disaster assistance.

#### Good of the Order

- Tom Berger suggested the Committee honor past member W.D Litsey for his service to LEPC with a plaque not to exceed \$75. Motion Steve Harvey, Second Todd Truesdale. Motion Carried
- Carol Bertrand wanted to congratulate Rick Skilliter on his recent promotion to Associate Director of the Partnership for Violence Free Families.

Tom Mazur moved and Tedd Brookman seconded a motion to adjourn.

Minutes by:

Tom Berger