

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of October 15, 2015

Members present:, Beth Seibert , Trevor Violet, Ted Brookman, Joe Kitchen, Tom Berger, Carol Bertrand, Jim Michael, Craig Hohenbrink, Steve Mericle, William Kelly, Rick Skilliter, Tim Haniford, Mark Gierhart, Diane Bishop,.

Members absent:, Kevin Bruin, ,Steve Carr, Jed Metzger, Steve Carr, Thomas Mazur, Bill Stienbrunner, Jon Dishong, Shawn Campbell, Joe Martz, Clint Roland, Dieter Wireman.

Guests attending: Judith Caputo LMH, Brandon Fischer ACPH, Robert Johnson American Trim, Steve Harvey, Gene Davis EMA,

Past Chairman William Kelly called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the August 20, 2015 meeting were discussed. A motion was offered by Beth Seibert and seconded by Jim Michael to approve the minutes as mailed. Motion passed.

The financial report for the period from August 1, 2015- September 30, 2015 was discussed. A motion was offered by Carol Bertrand, seconded by Ted Brookman to approve the financial report. Motion passed.

Mr. Berger also informed the Committee that financial report will look different going forward. The funds will be broken up and there will be more details on the handouts.

SERC Report – Tom Berger provided an update from LEPC conference in Columbus on September 21st. Mr. Jim Michael also provided a review of the conference. Mr. Michael highlighted a presentation of the West, Texas fertilizer plant explosion, Bakken Crude transportation, and enforcement efforts of Stark County.

Mr. Berger informed the group of the 2016 LEPC grant award. There was a slight increase in funding for the award. Total award amount of \$31,464.

Emergency Coordinator's Report- Tom Berger reviewed the CFS with the group. Mr. Berger also informed the group that it was time to start planning for next year's exercise. It was decided that committee would form to plan the exercise interested members need to contact Mr. Berger no later than October 23rd if they are interested in participating in the committee.

Coordinators Report:

Training –Joe Kitchen asked the group for funds to purchase student manuals for the HAZMAT Tech course October 19th-23rd. Cost of meals not exceed \$65. Motion was made by Carol Bertrand to approve funding for student manuals. Seconded by Tim Haniford. Motion passed.

Joe Kitchen updated the Committee HAZMAT Officer and Safety Officer training. Chief Kitchen stated the response was mixed on the course. The course was very labor and forms intensive. The attendees were very appreciative of the meals provided by this body.

Citizens Corp: Chief Skilliter read a letter from the Shawnee High Principal thanking the CISM Team for the assistance they provided during an unfortunate event.

A motion to adjourn was offered Jim Michael and seconded by Rick Skilliter. Motion passed.

Respectfully submitted,

Tom Berger
Acting Secretary