

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of April 17, 2014

Members present: Robert L. Hutchinson, Fred Boeheim, Ted Brookman, Diane Bishop, Kyle Erford, Jim Everett, Joseph Kitchen, Trevor Violet, Chad Ulm, Ron Luttrell, W. D. Litsey, Dieter Wireman, Bill Kelly, Beth Seibert, Jim Michael, Carol Bertrand, David Collins, Joe Martz, Russ Decker and Thomas Mazur.

Members absent: Kevin Bruin, Steve Carr, Matt Childers, Tim Haniford, Mark Heffner, Jed Metzger, Dan Protsman, Jeff Ramey, Clint Rolland, and Rick Skilliter.

Guests attending: Gene Davis and Steve Harvey with Allen County EMA, Parker Kronour and Mike Copeland with Ford Lima Engine Plant, Jennifer Messana and Larry Flick with American Red Cross, Paul Logsdon with Husky Lima Refinery, Tom Berger with Allen County Public Health, Craig Hohenbrink with INEOS Chemicals, and the news media.

Chairman Hutchinson called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the February 20, 2014 meeting were discussed. A motion was offered by Carol Bertrand, seconded by Jim Michael to approve the minutes as mailed. Motion passed.

The financial report for the period from February 1, 2014 through March 31, 2014 was discussed. Ted Brookman moved to approve the financial report as mailed, seconded by Ron Luttrell. Motion passed.

Chief Kitchen (Bath FD) and Mike Copeland (Ford) gave a presentation on an emergency response collaboration project that they will present at the national NFPA Conference later this year. Tom Berger (Public Health) presented information on the new "ReadyAllenCounty" project, a voluntary functional needs registry for Allen County.

Russ Decker updated the Committee on the upcoming table top drill scheduled for Friday, May 2nd at the Husky Lima Refinery. The exercise committee will meet immediately following this meeting to finalize the scenario and logistics. Dave Collins offered a motion to authorize up to \$2,500 for drill related expenses, seconded by Jim Michael. Motion passed.

Under the SERC report, Russ gave a report on current issues under consideration by the SERC including possible revamping of the exercise requirement.

Under the emergency coordinator's report, Russ reported on 99 calls for service since the last meeting with 17 of those involving hazardous materials. Russ reported that his office will host an intern from Ohio Northern University for 400 hours. The intern will conduct a commodity flow study of hazardous materials being trucked through Allen County. Ted Brookman offered a motion to pay the intern a stipend of \$3,000 for her efforts, seconded by Ron Luttrell. Motion passed.

Russ announced that the LEPC was awarded a HMEP grant to host HOM/HMSO training this summer, along with a grant to pay for a Hazmat IQ training course in September. It was also announced that Allen County will host the 4th annual Northwest Ohio Hazmat Conference on December 6th at the Lima Civic Center (more details to follow). Wood County will serve as the fiscal administrator for the conference.

Being no further business to come before the Committee, Jim Michael offered a motion to adjourn, seconded by Beth Seibert. The meeting stood adjourned at 10:40 a.m.

Respectfully submitted,

Ted Brookman
Secretary