

**ALLEN COUNTY
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of April 18, 2013

Members present: Joe Martz, Robert Hutchinson, Dan Protsman, Jim Everett, Rick Skilliter, David Collins, Kyle Erford, Joseph Kitchen, Bill Kelly, Chad Ulm, Carol Bertrand, W. D. Litsey, Jim Michael, Jed Metzger, Beth Seibert, Mark Heffner, Jeff Ramey and Russ Decker.

Members absent: Diane Bishop, Ted Brookman, Kevin Bruin, Steve Carr, Steve Faul, Debbie Foos, Tim Haniford, Thomas Mazur, Clint Rolland, Trevor Violet, Dieter Wireman and Kent Zimmerly.

Guests attending: Gene Davis with Allen County EMA, Brenda Mead with American Red Cross, Tom Berger with Allen County Health Department, Robert Johnson with American Trim, and Zach Streeter with Linde Gasses.

Chairman Martz called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present. The Chair also offered thoughts of concern and prayer in the wake of the tragedies this week in Boston and Texas.

The minutes of the February 21, 2013 meeting were discussed. A motion was offered by Jim Michael, seconded by Carol Bertrand to approve the minutes as mailed. Motion passed.

The financial report for the period from February 1, 2013 through March 31, 2013 was discussed. A motion was offered by Jed Metzger, seconded by Bill Kelly to approve the financial report as mailed. Motion passed.

Under the SERC report, Russ reported on three seats on the LEPC coming vacant in August. A legal notice will be published seeking resumes from persons interested in appointment to the Committee. Chairman Martz appointed past Chairs Jim Michael and Doug Litsey to serve as a Nominations Committee to solicit candidates for offices of Chair, Vice Chair and Secretary. The committee will report out at the June meeting and elections will take place at that time. The new officers take office at the August meeting.

Under the Emergency Coordinator's Report, Russ reported on 86 calls for service since the last meeting with 12 of those involving hazardous materials. Russ also reported on a new program to acquire and distribute weather radios to public and non-profit facilities where large numbers of persons could be at risk from hazardous weather. The project anticipates an approximate \$4500 budget. Doug Litsey offered a motion that the LEPC serve as fiscal board to oversee funds for this weather radio project, seconded by Jim Michael. Motion passed. The funding will come from non-SERC sources.

Under Committee Reports, Chief Kitchen requested reimbursement of funds expended for a Hazmat/WMD training held at the Shawnee Township Fire Department. Doug Litsey offered a motion to pay said expenses at an amount not to exceed \$824.00, seconded by Mark Heffner. Motion passed. Russ Decker abstained from the vote.

Under Good of the Order, Doug Litsey discussed a new program known as “flex view” developed by USEPA and Ohio EPA to pre-identify possible boom deployment locations along waterways. Jim Michael expressed concern about the lack of attendance by some members to the LEOC meeting. Jim encouraged everyone to make a better effort to attend the meetings.

With no further business to come before the Committee, Jim Michael moved to adjourn, seconded by Doug Litsey. The meeting stood adjourned at 10:15 a.m.

Respectfully submitted,

Russ Decker
Acting Secretary