

**ALLEN COUNTY
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of June 20, 2013

Members present: Joe Martz, Robert L. Hutchinson, Dan Protsman, Diane Bishop, Mark Heffner, Kyle Erford, Trevor Violet, Clint Rolland, Carol M. Bertrand, Chad Ulm, Beth Seibert, Bill Kelly, Dieter Wireman, Joseph Kitchen, Kevin Bruin, Jim Michael, Thomas Mazur, Ted Brookman, Jeff Ramey, Steve Carr and Russ Decker.

Members absent: David Collins, Jim Everett, Steve Faul, Debbie Foos, Tim Haniford, Jed Metzger, Rick Skilliter and Kent Zimmerly.

Guests attending: Gene Davis and Steve Harvey with Allen County EMA, Ron Luttrell with Guardian Lima, Shaun Spainhower with PotashCorp, and Dale Patton a concerned citizen.

Chairman Martz called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the April 18, 2013 meeting were discussed. A motion was offered by Robert Hutchinson, seconded by Carol Bertrand to approve the minutes as mailed. Motion passed.

The financial report for the period from April 1, 2013 through May 31, 2013 was discussed. A motion was offered by Ted Brookman to approve the financial report as mailed, seconded by Kevin Bruin. Motion passed.

Under the SERC report, Russ reported on appointment and re-appointment procedures for new terms on the LEPC to commence August 15, 2013. One mandated seat opening that of "media" will be filled by Matt Childers, President/CEO of Childers Media Group that owns and operates four radio stations in Allen County. Three candidates have submitted resumes for the remaining two at-large openings they include Fred Boeheim, plant manager of Chemtrade Logistics in Cairo, Ron Luttrell, II, HSE manager at Guardian Lima, and Dale Patton retired from the Chemtrade Cairo plant. Both Dale and Ron addressed the Committee, Fred was not present.

Chairman Martz called on the nominations committee for a report for officer election for the 2013-2015 term. Jim Michael provided the report and nominated Robert Hutchinson for Chair, Steve Carr as Vice Chair, and Ted Brookman for Secretary. There being no further nominations from the floor, Kevin Bruin moved to close nominations, seconded by Tom Mazur. Motion passed. Bill Kelly then moved to cast a unanimous ballot for the slate of officers nominated, seconded by Carol Bertrand. Motion passed. The Chair congratulated the newly elected officer who will assume their duties at the August 15th meeting.

A recap of the recent LEPC exercise held in the parking lot of Lima-Allen County Paramedics was presented with comments from those present to include, Russ Decker, Joe Kitchen, Jeff Ramey, Robert Hutchinson and Chairman Martz. All agreed the drill was very useful. A full report with evaluator remarks will be presented at the August meeting.

Under the Emergency Coordinator's Report, Russ reported on 90 calls for service since the last meeting with 17 of those involving hazardous materials. In other business, Mark Heffner moved to approve expenditure of \$1,075 of Non-SERC funds to purchase a lightening detection system for the Allen County EMA, seconded by Ted Brookman. Motion passed. Tom Mazur moved to approve expenditure of Non-SERC funds not to exceed \$2,100 for replacement of supplies in the Hazmat Team's MSA BioSensor with old sensors to be used for training, seconded by Dan Protsman. Motion passed.

Russ Decker moved that the Committee adjourn into Executive Session for the purpose of discussing personnel, seconded by Trevor Violet. Motion passed. (10:10 a.m.) At 10:20 a.m. Joe Kitchen offered a motion to return to public session, seconded by Kevin Bruin. Motion passed. Chairman Martz reported the Committee had used the Executive Session to review resumes of the candidates for open seats on the LEPC.

There being no further business to come before the Committee, Jim Michael moved to adjourn, seconded by Robert Hutchinson. The meeting stood adjourned at 10:30 a.m.

Respectfully submitted,

Ted Brookman
Secretary