

**ALLEN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of October 16, 2014

Members present: Robert Hutchinson, Kyle Erford, Mark Heffner, Ted Brookman, Diane Bishop, Steve Carr, Joseph Kitchen, Chad Ulm, Ron Luttrell, Bill Kelly, Thomas Mazur, Jim Michael, Beth Seibert, Carol Bertrand, Matt Childers, Rick Skilliter and Russ Decker.

Members absent: Fred Boenheim, Kevin Bruin, David Collins, Jim Everett, Tim Haniford, Doug Litsey, Joe Martz, Jed Metzger, Jeff Ramey, Clint Rolland, Trevor Violet and Dieter Wireman.

Guests attending: Gene Davis and Steve Harvey with Allen County EMA, Robert Johnson with American Trim, Craig Hohenbrink with INEOS, Leslie Bricker with Ohio EMA, Kathy Luhn and Tom Berger with Allen County Public Health, Larry Flick and Bill Steinbrunner with American Red Cross, and local news media.

Chairman Hutchinson called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the August 21, 2014 meeting were discussed. A motion was offered by Jim Michael, seconded by Bill Kelly to approve the minutes as mailed. Motion passed.

The financial report for the period from August 1, 2014 through September 30, 2014 was discussed. A motion was offered by Ron Luttrell, seconded by Beth Seibert to approve the financial report as mailed. Motion passed.

Under the SERC Report, Russ acknowledged that Jim Michael and Dieter Wireman attended last month's state LEPC meeting. Jim Michael presented a report from the conference including the Allen County LEPC's award for meeting state requirements. Russ presented a "Resolution of No Change" to the 2014 Hazardous Materials Plan to be filed with the SERC. Carol Bertrand moved to approve the resolution, seconded by Mark Heffner. Motion passed with Russ Decker abstaining due to potential conflict as a SERC member.

Chief Mark Heffner presented information on last week's large warehouse fire on Wayne Street. Chief Heffner acknowledged a wide level of support and mutual aid from area responders to battling the blaze. Heffner reported that 7 warehouse buildings were destroyed; clean up continues. Extensive air and water monitoring occurred throughout the fire and continues at this time.

Russ Decker provided an update on the 4th annual Northwest Ohio Hazmat Conference scheduled for Saturday, December 6th at the Lima Civic Center. Additional information

will be emailed to members as it becomes available. Volunteers to help on that Saturday are also welcome.

Under the Emergency Coordinator's Report, Russ reported on 93 calls for service since the last meeting with 16 of those involving hazardous materials. Year-to-date, the EMA has handled 433 calls for service with 81 of those involving hazardous materials.

Ted Brookman offered a motion to allocate up to \$500 for candy to given away at the LEPC booth during Safety City Trick-or-Treat on October 25th, seconded by Beth Seibert. Motion passed.

Carol Bertrand offered a motion to authorize the LEPC to receive donations from LASER Task Force members and to then expend those funds for costs associated with DHS Active Shooter in the Workplace training to be held at the Lima Civic Center on Wednesday, November 19th, seconded by Ted Brookman. Funds to be handled through the Non-SERC account. Motion passed.

A pair of motions for annual LEPC expenditures was acted upon. Carol Bertrand moved to pay \$600 to the American Red Cross for meeting space and supplies for LEPC meetings, seconded by Matt Childers. Motion passed. Rick Skilliter offered a motion to authorize payment of \$20,000 to Allen County EMA for administrative services provided to the LEPC in accordance with the contract between the LEPC and Allen County Commissioners, seconded by Beth Seibert. Motion passed.

Ron Luttrell offered a motion to expend up to \$2,800 for explosive training for the Allen County Regional Bomb Squad to be paid for out of Non-SERC funds, seconded by Rick Skilliter. Motion passed.

Under Training Committee Report, Chief Kitchen shared a request for the LEPC to fund one-third of the cost of sending the EMA Director to the annual IAEM Conference. Bill Kelly offered a motion to partially fund expenses for the EMA Director to attend the annual IAEM Conference at a cost not to exceed \$800, seconded by Rick Skilliter. Motion passed; Russ Decker abstained. Chief Kitchen also shared plans for 1 Hazmat Ops course and 2 Hazmat Technician courses to be scheduled in early 2015 at an estimated cost of approximately \$6,000. More information to be shared at the December meeting.

Being no further business to come before the Committee, Rick Skilliter moved to adjourn, seconded by Ted Brookman. The meeting stood adjourned at 10:22 a.m.

Respectfully submitted,

Ted Brookman
Secretary