

**ALLEN COUNTY
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of August 16, 2012

Members present: Joe Martz, Robert Hutchinson, Rick Skilliter, Ted Brookman, Kyle Erford, Chad Ulm, Trevor Violet, Dan Protsman, Bill Kelly, Dieter Wireman, Jim Michael, Beth Seibert, Carol Bertrand, Dave Collins, Joseph Kitchen, Mark Heffner, Jim Everett and Russ Decker.

Members absent: Diane Bishop, Kevin Bruin, Steve Carr, Steve Faul, Debbie Foos, Tim Haniford, Doug Litsey, Jed Metzger, Jeff Ramey, Clint Rolland, and Kent Zimmerly.

Guests attending: Gene Davis and Scott Fessler with Allen County EMA, Cathy Deck with Ohio EMA, Tom Berger with Allen County Health Department, Larry Flick with American Red Cross and Ben Anderson with Lima Noon Optimist Club.

Chairman Martz called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the June 21, 2012 meeting were discussed. A motion was offered by Jim Michael to approve the minutes, seconded by Rick Skilliter. Motion passed.

The financial report for the period from June 1, 2012 through July 31, 2012 was discussed. A motion was offered by Carol Bertrand to approve the financial report as submitted, seconded by Robert Hutchinson. Motion passed.

Ben Anderson from the Lima Noon Optimist Club addressed the group and offered a “thank you” to the LEPC for their support of the ongoing renovations to the Noon Optimists’ Safety City project. He reported the first of the new mini-structures is currently under construction with overall completion expected in 2013.

Russ Decker shared a proposal from Allen County RTA for community education signage on local busses at a cost of \$100/month for 12 months. Joseph Kitchen offered a motion to support the community education project to promote public safety education on the busses at a cost not to exceed \$1,200, seconded by Carol Bertrand. Motion passed.

Under the Emergency Coordinator’s Report, Russ Decker reported on 100 calls for service since the last meeting with 15 of those involving hazardous materials. This brings year-to-date totals to 321 calls with 65 involving hazardous materials. Russ also updated the Committee on progress being made on plan revisions, as well as a status report on a possible FEMA disaster declaration resulting from the June 29 storm event and power outage.

Under Committee Reports, Bill Kelly talked about several flu cases discovered recently in connection with swine exhibits at county fairs across Ohio and Indiana. Bill said local health officials are working with Allen County Fair officials to take a proactive stance during the upcoming fair here.

Joseph Kitchen offered three training requests for consideration. Subsequent to his report Ted Brookman moved to approve up to \$800 in reimbursements for two members of the Allen County Hazmat Team attending the Ohio Hazmat Conference this November in Cleveland, seconded by Rick Skilliter. Motion passed.

Rick Skilliter offered a motion to approve up to \$1,000 for meals and expenses associated with upcoming Hazmat training at Shawnee Township Fire Department on September 11th and 12th, seconded by Mark Heffner. Motion passed.

Rick Skilliter offered a motion to approve up to \$1,500 in reimbursements for expenses associated with Director Decker's attendance to the annual IAEM Conference, seconded by Robert Hutchinson, Motion passed with Decker abstaining.

There being no further business to come before the Committee, Jim Michael moved and Ted Brookman seconded a motion to adjourn. The meeting stood adjourned at 10:15 a.m.

Respectfully submitted,

Ted Brookman
Secretary