

**ALLEN COUNTY  
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of February 17, 2011**

**Members present:** Clint Rolland, Kevin Bruin, Chad Ulm, Steve Carr, Kent Zimmerly, Ted Brookman, Rick Skilliter, Joseph Kitchen, Jim Everett, Bill Kelly, Jeff Ramey, Jim Michael, W. D. Litsey, Robert Hutchinson, Joe Martz, Russ Decker, Dave Collins, Thomas Mazur, Tim Haniford, and Carol Bertrand.

**Members absent:** Steve Faul, Mark Heffner, Jed Metzger, Pat Miller, Dan Protsman, Jon Solomon, Trevor Violet and Dieter Wireman.

**Guests attending:** Ryan Terry and Mike Copeland with Ford, Gene Davis and Scott Fessler with Allen County EMA, Darrell Craft with CISM Team, Stuart Emmons and Norm Paquette with Linde, Michael Schoenhofer with the Mental Health Board, Kyle Eford with Lima Memorial, Roger Fessler and Larry Flick with Red Cross, Tom Berger with Allen County Health Department, and Cathy Deck with Ohio EMA.

Chairman Rolland called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

Russ Decker announced the sad news of the passing of former LEPC founding member and EMA Director, Tom Tilson this past week in Florida. A moment of silent reflection was observed.

The minutes of the December 16, 2010 meeting were discussed. A motion was made by Rick Skilliter seconded by Jim Michael to accept the minutes as mailed. Motion passed.

The financial report for the period from December 1, 2010 through January 31, 2011 was discussed. A motion was made by Kent Zimmerly, seconded by Carol Bertrand to approve the financial report as presented. Motion passed.

Chief Rick Skilliter provided a presentation on the Allen County Critical Incident Stress Management Team. He discussed the importance of providing this service as early as possible after serious incidents occur. Rick proposes placing the Critical Incident Stress Team under the umbrella of the Citizens Corps Council as a part of the Volunteer in Police Service or VIPS program. The Allen County Sheriff's Office has agreed to serve as host agency for VIPS.

Chairman Rolland read a resolution authorizing the Allen County Citizen Corps Council and the Allen County Sheriff's Office to apply for establishment of a VIPS program in Allen County. Motion by Carol Bertrand to approve the resolution, seconded by Tim Haniford. Motion passed.

Chairman Rolland read a resolution authorizing the Allen County EMA to apply for up to \$7,000 in Citizens Corps grant funds to be used by the VIPS program for training and community education. Motion by Doug Litsey to approve the resolution, seconded by Joe Martz. Motion passed.

Russ Decker discussed a national shift in focus in community disaster education, getting away from talks about “preparedness kits” and more towards self-sufficiency in a disaster with items already in your home. More on this topic at the April meeting.

Members were reminded that their appointment terms expire in August. Those members wishing to be reappointed need to complete necessary paperwork to the EMA office. Chairman Rolland will appoint a Nominating Committee at the April meeting to seek out a slate of candidates to serve as officer during the 2011-2013 term. Elections will be held at the June meeting.

Russ Decker discussed plans for a joint tabletop exercise to be held May 11, 2011 in Delphos with the Van Wert County LEPC. The scenario will involve a train derailment in Delphos and the resulting precautionary evacuations. More information to be reported at the April meeting.

In the Emergency Coordinator’s report, Russ reported that the EMA handled 72 calls for service since the last meeting with 15 of those involving hazardous materials. In 2010, the EMA handled 486 calls for service, an 8% increase from 2009, including 122 hazardous materials incidents. Russ also reminded everyone of the statewide tornado drill on Wednesday, March 23 at 9:50 a.m.; also storm spotter training will be offered that night at the Red Cross from 6:00 -8:00 p.m. taught by the National Weather Service.

Under Committee Reports, Chief Joe Kitchen presented a training request for \$750.00 to provide stipends to assistant instructors for the upcoming Hazmat Operations Course to be taught at the annual spring fire school at BGSU. Rick Skilliter moved to approve the training request, seconded by Doug Litsey. Motion passed.

The enforcement committee reported out a recommendation to issue a Notice of Violation and a fine of \$350.00 against Cheesman Trucking of Fort Recovery for failure to notify the LEPC and local fire department of a diesel spill in Beaverdam on February 2, 2011. Ted Brookman moved to approve the recommendation, seconded by Carol Bertrand. Motion passed.

Being no further business to come before the Committee, Jim Michael moved and Rick Skilliter seconded a motion to adjourn. The meeting was adjourned at 10:40 a.m.

Respectfully submitted,

Robert Hutchinson  
Secretary