

**ALLEN COUNTY  
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of February 18, 2010**

**Members present:** Clint Rolland, Joseph Kitchen, Rick Skilliter, Robert Hutchinson, Kent Zimmerly, Jim Everett, Jon Solomon, Bill Kelly, Dave Dungan, Steve Carr, Carol Bertrand, Mark Heffner, Chad Ulm, Jim Michael, Joe Martz, Trevor Violet, Dieter Wireman, Russ Decker, David Collins and Jeff Ramey.

**Members absent:** Pat Miller, Tim Haniford, Jed Metzger, Doug Litsey, Thomas Mazur, Ted Brookman, Kevin Bruin, Steve Faul, Debbie Foos and Dan Protsman.

**Guests attending:** Gene Davis and Scott Fessler with Allen County EMA, Larry Flick and Roger Fessler with American Red Cross, Chad Reynolds and Dan Clemens with Allied Environmental, and the news media.

Chairman Rolland called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the December 17, 2009 meeting were discussed. A motion was made by Jim Michael to accept the minutes as mailed, seconded by Kent Zimmerly. Motion passed.

The financial report for the period from December 1, 2009 through January 31, 2010 was discussed. A motion by Bill Kelly to accept the financial report as mailed, seconded by Joe Martz. Motion passed.

Russ Decker discussed the plans for the March 18<sup>th</sup> LEPC exercise that will involve both a severe weather and a hazmat scenario. The exercise will run from 9:00 a.m. to 12:00 p.m. on the 18th at the Sanitary Engineer's complex on North Cole Street. Motion by Chief Heffner to allocate up to \$1,500 for drill related expenses, seconded by Chief Skilliter. Motion passed.

Under the Emergency Coordinator's report, Russ reported on 73 total calls for service since the last meeting, 12 of which involved hazardous materials.

Under new business, Joe Martz moved to approve \$500 to the Allen County Chapter of the American Red Cross for use of their building for LEPC meetings, seconded by Bill Kelly. Motion passed.

Under Committee reports, Chief Kitchen reported on a request from the Beaverdam-Richland Fire Department for funding of NIMS 300 and 400 level training to be hosted at their department. Jim Michael moved to approve funding up to \$1,400 for said training related expenses, seconded by Chief Everett. Motion passed.

Being no further business to come before the Committee, Joe Martz moved to adjourn, seconded by Carol Bertrand. The meeting was adjourned at 10:05 a.m.

Respectfully submitted,

Robert L. Hutchinson  
Secretary