

**ALLEN COUNTY  
HAZARDOUS MATERIAL EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of August 19, 2010**

**Members present:** Clint Rolland, Robert Hutchinson, Dave Collins, Dieter Wireman, Jim Everett, Mark Heffner, Ted Brookman, Joe Kitchen, Trevor Violet, Carol Bertrand, Tim Haniford, W. D. Litsey, Bill Kelly, Thomas Mazur, Jim Michael, Joe Martz, Jed Metzger, Russ Decker and Rick Skilliter.

**Members absent:** Pat Miller, Jon Solomon, Kevin Bruin, Steve Carr, Steve Faul, Dan Protsman, Jeff Ramey, Chad Ulm and Kent Zimmerly.

**Guests attending:** Kyle Erford with Lima Memorial Health Systems, Che Brindle with General Dynamics, Gene Davis and Scott Fessler with Allen County EMA, Phil Miller with Allen County Regional Bomb Squad, Normand Paquette with Linde Gasses, Roger Fessler and Larry Flick with the American Red Cross, and members of the news media.

Chairman Rolland called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the June 17, 2010 meeting were discussed. A motion was made by Joe Martz, seconded by Jim Michael to accept the minutes as mailed. Motion passed.

The financial report for the period from June 1, 2010 through July 31, 2010 was discussed. A motion was made by Tim Haniford, seconded by Mark Heffner to approve the financial report as mailed. Motion passed.

Jim Michael presented a report on the recent LEPC State Conference held at the Ohio Fire Academy. He also reported on the SERC meeting he attended while at the conference. Jim discussed an idea that the SERC is considering to change the exercise requirements for LEPC from the current 4-year cycle to a 5-year cycle with allowance for one year in the 5-year cycle to go without exercising. After much discussion, a motion was offered by Jim Michael, seconded by Ted Brookman to direct the LEPC Chair to write to the SERC expressing our LEPC's deep opposition to such a change in the exercise requirement as our members view it as a "lowering of the bar" when it comes to standards for safety planning in Ohio. The motion passed unanimously.

Under Membership Reports, Information Coordinator, Russ Decker announced the LEPC has lost two members due to employment changes; Deb Foos and Dave Dungan. Current membership in the LEPC stands at 28 members.

In the Emergency Coordinator's Report, Russ Decker announced his agency received 96 calls for service since the last meeting for a total of 328 calls year-to-date. Of the 96 calls,

15 were for hazardous materials releases, bringing the hazardous materials total to 65 calls year-to-date.

In other business, Doug Litsey made a motion, seconded by Carol Bertrand to authorize payment of \$17,500 to the Allen County Commissioners to cover overhead and administrative costs associated with the LEPC handled through the EMA office. Motion passed.

Under training reports, Bill Kelly made a motion, seconded by Dave Collins to authorize the purchase of 2008 DOT Emergency Response Guide Books for use in Hazmat training classes at a cost not to exceed \$500. Motion passed. Ted Brookman made a motion, seconded by Mark Heffner to authorize expenditures of up to \$1,200 to send a member of the Allen County Regional Bomb Squad to a train-the-trainer course in Alliance, Ohio for advanced explosive (Hazmat class 1 hazards) training. Motion passed.

Being no further business to come before the Committee, Tim Haniford moved and Carol Bertrand seconded a motion to adjourn. The meeting was adjourned at 10:20 a.m.

Respectfully submitted,

Robert Hutchinson  
Secretary