

**ALLEN COUNTY
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE
(LEPC)**

Meeting Minutes of October 20, 2011

Members present: Robert Hutchinson, Russ Decker, David Collins, Joe Kitchen, Bill Kelly, Beth Seibert, Jim Michael, W. D. Litsey, Carol Bertrand, Dieter Wireman, Chad Ulm, Kyle Erford, Trevor Violet, Rick Skilliter, Diane Bishop, Ted Brookman, Tom Mazur and Kent Zimmerly.

Members absent: Kevin Bruin, Steve Carr, Jim Everett, Steve Faul, Debbie Foos, Tim Haniford, Mark Heffner, Joe Martz, Jed Metzger, Dan Protsman, Jeff Ramey, and Clint Rolland.

Guests attending: Chief Todd Truesdale with Shawnee Township Fire Department, Tom Berger with the Allen County Health Department, Larry Flick with the American Red Cross, Scott Fessler and Gene Davis with Allen County EMA, Clifford Falls with American Trim, Zach Streeter, Jack Lake and Carl Frommer with Linde Gas, Nick Zoellner with Heritage Environmental Services, Tom Ramsey with General Dynamics, Dan Kaseman and James Clark with ODOT, Cathy Deck and David O'Reilly with Ohio EMA.

Vice Chair Robert Hutchinson called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the August 18, 2011 meeting were discussed. A motion was made by Jim Michael to approve the minutes as mailed, seconded by Kent Zimmerly. Motion passed.

The financial report for the period from August 1, 2011 through September 30, 2011 was discussed. A motion was made by Ted Brookman, seconded by Rick Skilliter to approve the financial report as mailed. Motion passed.

Chief Truesdale updated the Committee on the status of the Allen County Hazmat Team. He announced that the Team had met all necessary requirements as a "Type I" team and such a designation by the State of Ohio had been issued in August. Chief Truesdale acknowledges and thanked all of those associated with this accomplishment for their hard work and dedication.

Dan Kaseman and James Clark with ODOT gave a presentation on extensive construction scheduled for the I-75 corridor through Allen County slated to begin in 2012 and continue through 2015. They discussed detours that would be necessary at various phases throughout the project and the impact that would have on truck and hazardous materials transportation.

Vice Chair Hutchinson then presented proposed Bylaw changes for consideration. The changes had been discussed at the August meeting and were mailed to all members in advance of today's meeting. In summary the changes would increase the levels of spending authority for the Chair and the Emergency Coordinator from \$500 to \$1,000, and for the Executive Committee from \$1,000 to \$1,500. Another change would eliminate the "Auxiliary Communications" subcommittee as a standing subcommittee of the LEPC. A motion was offered by Joe Kitchen to accept all bylaw changes as proposed, seconded by Rick Skilliter. Motion passed.

Russ Decker asked members to assist in the random selection of EHS facilities to be selected for SARA inspections in 2012. The following facilities were selected: American Trim, (W. Grand Ave), Coca-Cola Bottling, DTR Industries, Fort Amanda Specialties, General Dynamics, Orval Kent Food Company, PCS Nitrogen, PPG Industries, Superior Forge & Steel, and United Equity of Delphos.

Under the Emergency Coordinator's report, Russ Decker reported on 93 calls for service since the last meeting with 20 of those involving hazardous materials. Year to date, EMA has responded to 407 calls for service with 89 of those involving hazardous materials.

In other business, Doug Litsey made a motion to authorize up to \$1600 of funds from the non-SERC Allentown Road settlement to be used for repairs to the back-up Bomb and Hazmat truck, seconded by Carol Bertrand. Motion passed.

Joe Kitchen made a motion, seconded by Dieter Wireman to approve up to \$1,000 for expenses associated with Russ Decker's attendance at next month's annual IAEM conference. Motion passed.

Dave Collins made a motion, seconded by Rick Skilliter to approve expenditure of \$17,500 to the Allen County Commissioners to reimburse EMA for administrative expenses associated with the LEPC. Motion passed.

Doug Litsey made a motion, seconded by Tom Mazur to approve up \$1,500 to reimburse expenses for members of the Allen County Hazmat Team attending the 2011 Ohio Hazmat Teams Conference, November 4-5 in Solon, Ohio. Motion passed.

Rick Skilliter made a motion to authorize expenses up to \$700 for Critical Incident Stress Training in January as part of the VIPS program of the Citizens Corps Council, seconded by Doug Litsey. Motion passed.

Being no further business to come before the Committee, Doug Litsey moved and Tom Mazur seconded a motion to adjourn. The meeting stood adjourned at 10:40 a.m.

Respectfully submitted,
Ted Brookman, Secretary