

**ALLEN COUNTY  
HAZARDOUS MATERIALS EMERGENCY PLANNING COMMITTEE  
(LEPC)**

**Meeting Minutes of October 21, 2010**

**Members present:** Clint Rolland, Russ Decker, Robert Hutchinson, Dieter Wireman, Doug Litsey, Bill Kelly, Jed Metzger, Ted Brookman, Kent Zimmerly, Carol Bertrand, Dan Protsman, Joseph Kitchen, Rick Skilliter, Jim Everett, Trevor Violet, and Dave Collins.

**Members absent:** Pat Miller, Jon Solomon, Tim Haniford, Thomas Mazur, Kevin Bruin, Steve Carr, Steve Faul, Mark Heffner, Joe Martz, Jim Michael, Jeff Ramey, and Chad Ulm.

**Guests attending:** Cathy Deck with Ohio EMA, Tom Berger with Allen County Health Department, Roger Fessler with American Red Cross, Gene Davis with Allen County EMA, Kyle Erford with Lima Memorial Health Systems, Norm Paquette with Linde Gasses, and the news media.

Chairman Rolland called the meeting to order at 9:30 a.m. at the Red Cross Chapter House and declared that a quorum was present.

The minutes of the August 19, 2010 meeting were discussed. A motion was made by Kent Zimmerly, seconded by Carol Bertrand to accept the minutes as mailed. Motion passed.

The financial report for the period from August 1, 2010 through September 30, 2010 was discussed. A motion was made by Rick Skilliter, seconded by Bill Kelly to approve the financial report as presented. Motion passed.

Jed Metzger made a motion to authorize disbursement of funds collected through Cost Recovery from Jet Express to the Bluffton and Beavertown fire departments, seconded by Jim Everett. Motion passed.

Russ Decker reported on work underway with the Van Wert County LEPC and EMA to hold a combined Allen/Van Wert tabletop exercise in spring of 2011. More details to be finalized after the first of the year.

Facility inspections have been completed at Blue Beacon Truck Wash, Chemtrade Logistics, Flexible Foam, Ford Motor Company, Lima Tank Wash and Qwest Communications. No findings of violations were discovered; report has been sent to the Ohio EPA and SERC. The SERC will reimburse the Allen County LEPC \$1,800 for completion of the inspections for 2010.

Under the Emergency Coordinator's Report, Russ Decker announced that EMA handled 75 calls for service since the last meeting for a total of 399 calls year-to-date. Of the 75 calls in this period, 27 involved hazardous materials bringing the HAZMAT total to 93 calls year-to-date.

Under Committee Reports, Training Committee Chair Joe Kitchen requested \$850 be allocated to pay costs associated with sending 2 members of the Allen County HAZMAT Team to the 11<sup>th</sup> annual Ohio HAZMAT Training Conference in Cleveland. Doug Litsey made a motion to appropriate up to \$850 for such expenses, seconded by Dieter Wireman. Motion passed.

Doug Litsey also informed the LEPC that Husky had just begun a major turnaround of the Lima refinery and that related work would continue for the next five to six weeks.

Being no further business to come before the Committee, Rick Skilliter moved and Ted Brookman seconded a motion to adjourn. The meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Robert Hutchinson  
Secretary